

# Milverton School Fund

Child(ren)'s Name(s): \_\_\_\_\_

Class(es): \_\_\_\_\_

Please delete as appropriate:

- I enclose a donation of £\_\_\_\_\_ which should be treated as an annual donation.
- I enclose a donation of £\_\_\_\_\_ for the term and will be making the same donation at the beginning of each term.
- I do not wish to contribute to the school fund.

If you wish your donation to be treated as a Gift Aid donation and have not already completed a form please complete a Gift Aid declaration form (on reverse) and return it to the school with this reply slip.

Please delete as appropriate:

- I have previously completed a gift aid declaration.
- I have completed the attached gift aid declaration.
- I do not wish to complete a gift aid declaration.

Signed: \_\_\_\_\_

**Milverton Primary School Fund  
Gift Aid Declaration**

Name of Charity: Milverton Primary School Fund

Title .....Forename(s) .....

Surname.....

Home address .....

.....

..... Post Code .....

I want the Milverton School Fund to treat

\*the enclosed donation of £ ..... as a Gift Aid donation

\*all donations that I make from the date of this declaration until I notify you otherwise as Gift Aid donations

\*delete as appropriate

**You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax that the charity reclaims on your donations in the appropriate tax year (currently 28p for each £1 you give).**

Signed: .....

Date: ...../...../.....

**Notes:**

1. You can cancel this Declaration at any time by notifying the Milverton School Fund.
2. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the Milverton School Fund reclaims, you can cancel your declaration.
3. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
4. If you are unsure whether your donations qualify for Gift Aid tax relief, please contact the Milverton School Fund – via the school office or refer to the 'Donations to Charity' page on the HMRC web site – <http://www.hmrc.gov.uk/charities/donors/gift-aid.htm>
5. Please notify Milverton School Fund if you change your name or address.
6. Any contact should be made to the Milverton School Fund via the school office.