



# Milverton Primary School

Greatheed Road  
Leamington Spa  
Warwickshire  
CV32 6ES

**Mr. B.J.Wilde B.Sc**  
Headteacher

Tel and Fax : 01926 424043  
e-mail: [admin2606@we-learn.com](mailto:admin2606@we-learn.com)  
[www.milverton-primary-school.co.uk](http://www.milverton-primary-school.co.uk)

23rd March 2011

Dear Parent(s)

## **School Meals and ParentPay**

We are now able to accept electronic payment for dinner money and would like to encourage all our parents to use ParentPay as we believe this will make sending dinner money to school more convenient and will mean that children do not have to carry cash thereby ensuring that money is not lost or mislaid on journeys to and from school.

As from 1<sup>st</sup> April the cost of school meals will be £1.85 per day (£9.25 per week). The minimum amount payable through ParentPay will be £9.25 (5 meals) but there is no maximum limit so you can pay for a half-term or whole term, or even year, at a time if you wish. We have set a minimum amount as for each transaction made via ParentPay the school will pay a fee according to the method of payment as follows:

- Payment by debit card: Standard charge of 32p regardless of the amount paid
- Payment by credit card: Standard charge of 10p plus 1.55% of the amount paid
- Payment by paypoint: Standard charge of 26.5p plus 1.15% of the amount paid.

Attached to this letter is your unique ParentPay activation code. Please follow the instructions on the letter to activate your ParentPay account using the code provided. You can do this at any time – you do not have to wait until the 1<sup>st</sup> April to do this.

Any credits (or debits) you might have accrued on our current system will be uploaded by the school office on the 1<sup>st</sup> April enabling you to use ParentPay for the following week (Monday 4<sup>th</sup> April onwards).

If you do not wish to make a payment online but would prefer to pay cash at a PayPoint store you can do so by taking the letter to any store displaying the yellow and purple PayPoint sign where the till operator will scan the bar code when you make your payment. The nearest stores to school are:

Binswood News, Binswood Street, Leamington Spa  
Kangs Convenience Store & Off Licence, Grove Street, Leamington Spa  
Sainsbury's, Coten End, Warwick.

If you have any questions regarding this new service please do not hesitate to contact me.

Yours sincerely

Annette Hart  
School Secretary/Bursar